

## DEMOLITION OF BUILDINGS – CHECKLIST

### Information to be lodged for building permit

<p><b><u>Application &amp; Fees</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> - Completed application form and owners consent/RBS appointment</li> <li><input type="checkbox"/> - Non-refundable application fee [<i>deposit</i>] (will be invoiced upon receipt of application)</li> </ul>
<p><b><u>Ownership/Title documents</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> - Copy of title &amp; plan of subdivision (dated within 3 months of application)</li> <li><input type="checkbox"/> - 173 agreements or covenants listed on title certificate (<i>*if applicable</i>)</li> </ul>
<p><b><u>Demolishers' insurance/experience</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> - Current public liability insurance certificate</li> <li><input type="checkbox"/> - Provide evidence that the demolisher has adequate experience and equipment to undertake the proposed works</li> <li><input type="checkbox"/> - Demolishers' registration name &amp; details</li> </ul>
<p><b><u>Council Consents (Fisher Dowell to apply, unless advised prior to application)</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> - 29a Consent</li> <li><input type="checkbox"/> - Hoarding/Protection of public consent (Reg116) (<i>*if applicable</i>)</li> </ul>
<p><b><u>Town Planning (if applicable)</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> - Planning Permit &amp; Endorsed Plans (<i>*if applicable</i>)</li> </ul>
<p><b><u>Demolition Procedure/Work Method Statement</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> - Work method statement showing compliance with AS 2601 – 1991, public protection to be provided and what steps will be taken to prevent debris/dust from leaving the site</li> <li><input type="checkbox"/> - A written description of the demolition or removal procedure for building or part of the building to be demolished or removed</li> </ul>
<p><b><u>Site Plan</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Site plan showing:</b></li> <li><input type="checkbox"/> - the building in relation to the boundaries of the allotment and adjoining buildings</li> <li><input type="checkbox"/> - Any other buildings on the allotment</li> <li><input type="checkbox"/> - Streets, footpaths or crossings adjoining the allotment</li> <li><input type="checkbox"/> - information showing the position and description of hoardings, allotment boundaries, barricades, temporary crossings, protective awnings and outriggers</li> </ul>

The above list is some items that may be required for the lodgement of a building permit with our office, further information may be required once the building surveyor / technical officer has assessed the application.